

**Board of Public Works and Safety
Regular Meeting Minutes
March 3, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Clerk Treasurer's Assistant Kristi Bruther, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

No one requested to speak.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held February 3, 2014
2. Board of Works Claims.
 - Payroll in the amount of \$296,235.14
 - #020814 Sewer Utilities in the amount of \$32,555.78
 - #020714 BOW Utilities in the amount of \$84,717.01
 - #020414 RDC Contracts/Utilities in the amount of \$193,792.36
 - #021514 Sewer Utilities in the amount of \$185.06
 - #021014 RDC Utilities in the amount of \$31.46
 - #021414 BOW Utilities in the amount of \$83,385.09
 - Payroll in the amount of \$301,416.25
 - #022214 Sewer Utilities in the amount of \$959,573.29
 - #021714 RDC Utilities in the amount of \$4,030.17
 - #022114 BOW Utilities in the amount of \$142,251.86
 - Pension Payroll in the amount of \$58,778.53
 - #030214 Sewer Utility General Obligations in the amount of \$39,574.43
 - #030314 BOW General Obligations in the amount of \$102,583.06
 - #022514 Sewer Utility Utilities in the amount of \$1,086.07
 - #022414 RDC Contracts/Utilities in the amount of \$48,851.85
 - #022714 BOW Utilities in the amount of \$32,646.25
 - #030214 Sewer Utility General Obligations in the amount of \$39,574.43
 - #030314 BOW General Obligations in the amount of \$102,583.06
 - #022514 Sewer Utilities in the amount of \$1,086.07
 - #022414 RDC Contract/Utilities in the amount of \$48,851.85
 - #022714 BOW Utilities in the amount of \$32,646.25

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Contract for Professional Services by and Between City of Franklin, Indiana and Franklin Development Corporation - City Attorney Gray presented a contract for Professional Services by and Between the City of Franklin, Indiana and the Franklin Development Corporation. It was explained that the Common Council has authorized the appropriation of \$50,000.00 for operating expenses pending the approval of this contract. Mr. Swinehamer disclosed conflict of interest statement that he is a member of the Elks Lodge and the Elks receives grant funds from the Franklin Development Corporation. He also pointed out the scriveners' error on page two in reference to the year. Mr. Barnett stated that he had reservations and had only reluctantly voted in favor of the appropriation. Mayor McGuinness, seconded by Mr. Swinehamer, made a motion to approve the contract with the change in the date from 2013 to 2014 on page two. A voice vote was taken with all members stating aye. The motion carried.

Request Release of Maintenance Bond for Heritage Brookhaven, LLC - Erosion Control in Heritage Section #3 - City Engineer Underhill presented a request to release Maintenance Bond #5038130 for Heritage Brookhaven, LLC for Erosion Control in Heritage Section #3. Mr. Barnett, seconded by Mayor McGuinness, made a motion to approve the release of the maintenance bond. A voice vote was taken with all members stating aye. The motion carried.

Stormwater Master Plan Contract with Whitaker Engineering, P.C. - Mayor McGuinness presented a Stormwater Master Plan Contract with Whitaker Engineering, P.C. He explained that Mr. Cochran was present to answer questions. City Attorney Gray has reviewed the contract. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to approve the contract with Whitaker Engineering, P.C. in the amount of \$147,600.00, and to approve the Mayor to sign on behalf of the Board of Works. A voice vote was taken with all members stating aye. The motion carried.

Youngs Creek Flood Mitigation Report Contract with Whitaker Engineering, P.C. - Mayor McGuinness presented the Youngs Creek Flood Mitigation Report Contract with Whitaker Engineering, P.C. City Attorney Gray has reviewed the contract. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to approve the contract with Whitaker Engineering, P.C. in the amount of \$18,740.00 and to approve the Mayor to sign on behalf of the Board of Works. A voice vote was taken with all members stating aye. The motion carried.

Engineer's Cost Estimate for Water Street, Monroe Street, & Home Avenue -

Mayor McGuinness presented the engineer's cost estimate for Water Street, Monroe Street, and Home Avenue. He explained that this is presented as a necessary first step to consider the project as a whole. City Engineer Underhill explained the proposal. The estimate is for a total reconstruction of Water Street between Monroe and Madison one block north and one block south of Jefferson Street, and then a mill and overlay of the rest of Water Street down to Wayne and north down to Martin Place. This estimate includes sidewalk and lighting improvements from the corner of Monroe and Water going west on Monroe to the railroad tracks towards the college, and then a mill and overlay over that section as well. Mr. Underhill stated that a mill and overlay on Home Avenue from Monroe to the bridge on Home Avenue is included. He asked the BOW to consider extending the reconstruction area south one more block to Wayne Street which would cost another \$250,000.00. A discussion was held. Mr. Swinehamer made a motion, to add the following streets to the 2014 paving program for mill and overlay: Water Street from Jefferson Street north to Martin Place; Monroe Street from Water Street to the Railroad; Home Avenue from the bridge north to Jefferson Street, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Railroad Crossing Pavement Marking Grant Contract with AAA Striping Company

Mayor McGuinness presented a contract with AAA Striping Company to complete railroad crossing pavement marking. Funding in the amount of \$4,400.00 was received through a federal grant. City Attorney Gray indicated she reviewed the contract and the parameters could not be changed, such as the time line to finish the work or the amount would increase significantly. Mr. Barnett, seconded by Mayor McGuinness, made a motion to approve the contract. A voice vote was taken with all members stating aye. The motion carried.

SR44 to US 31 Trail Design Contract with United Consulting - Mayor McGuinness presented a contract with United Consulting for the trail design from SR44 to US31. He explained that the estimated length is 3.5 miles from Eastview and SR44 - north on Eastview into Arvin Road then north on Commerce Drive. The match for construction is 20% of the grant amount of \$1.4M. A discussion was held. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to approve the contract with United Consulting contingent on the funding of the contract and the availability of the full matching funds for the grant. A voice vote was taken with all members stating aye. The motion carried.

Bartram Parkway Full Depth Reclamation Research Contract with Soils & Materials Engineers, Inc.

- Mayor McGuinness presented a contract with Soils and Materials Engineers, Inc. for the Bartram Parkway Full Depth Reclamation Research. City Attorney Gray stated that she had reviewed the contract and had nine issues of which six have been addressed, but three are still pending. City Engineer Underhill explained that the company is working on revisions. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to table the matter until the revisions have been made. A voice vote was taken with all members stating aye. The matter was tabled.

Other Business

Uniform Conflict of Interest Form for Frank Schumacher, & Uniform Conflict of Interest Form for Janet P. Alexander - Mr. Barnett, seconded by Mr. Swinehamer, made a motion to accept the uniform conflict of interest forms from Frank Schumacher and Janet Alexander. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Dispose of Scrap Metal

Street Commissioner Jones requested permission to dispose of scrap metal. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to approve. A voice vote was taken with all members stating aye. The motion carried.

Ray's Trash Report for January 2014

The monthly report was submitted for informational purposes and for review. No action was taken.

Department Reports / Staff Reports

Engineering Department

City Engineer Underhill said there will be a pre-construction meeting for North Main Street Phase II Project, Wednesday at the Seymour district office. This meeting will give him an idea about when the project will start. He stated that E & B Paving has been awarded this project by INDOT. Council will consider accepting a plat tonight that deeds the right of way to the city.

Clerk-Treasurer

Clerk Treasurer Alexander announced that Anthem is the City's new third party administrator for employee insurance and encouraged employees to contact her office with any questions or concerns.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:06 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled:

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer
Enrolled: 03/14/2014